ANGLICAN COMMUNION
IN OVER 165 COUNTRIES

INFORMATION PACK - CONSULTANCY OPPORTUNITY

Anglican Communion's Representative to the United Nations in Geneva (Part-time Consultancy)

Join the Anglican Communion's Advocacy and UN Team to work with Anglican churches around the world, understand the changes they want to see and represent their priorities at the United Nations in Geneva. This is a consultancy opportunity, for a role working with UN agencies and ecumenical partners. You will develop advocacy in solidarity with refugees and to protect healthcare in conflict, and support young adults to contribute their voices. The role will connect churches' local experience with international opportunities to create change.

We are looking for someone who has good knowledge of the Anglican Communion, and who is already based in Switzerland or France voisine, with the right to work on a consultancy basis.

Responsibilities

To develop the Anglican Communion's international advocacy across the areas of focus below, within the time available for the consultancy.

A significant proportion of the time available for the consultancy will be spent working with Anglican churches around the world, to understand their priorities and identify opportunities for their voices to be heard. It will also involve close coordination with ecumenical, multifaith and civil society partners, and developing productive relationships with Member States.

We hope Geneva will increasingly become a hub to ensure coherence in Anglican action and advocacy alongside refugees, working with UNHCR.

Refugee Response:

- Lead development of relationships with UNHCR on behalf of the Anglican Communion including collaboration between UNHCR and churches along significant migration routes, and support for Anglican participation in UNHCR's Multi Religious Council of Leaders.
- Develop Geneva as a hub for coordinated and coherent Anglican responses to refugees.
- Advise on statements and other advocacy from senior Anglican and ecumenical leaders in response to emerging refugee trends globally, working with the Director of International Advocacy.

Protection of Healthcare in Conflict:

- Maintain WHO's partnership with Anglican churches as they advocate on major global health issues, working with the Anglican Health and Community Network.
- Support the development of a coalition of international actors speaking about the importance of protecting healthcare in conflict.

Young Adult Advocacy:

- Support young adult voices being heard in relation to the above areas of focus.
- Time permitting, support young adults participating in the Anglican Advocacy Accelerator to attend UN events in Geneva.

Ecumenical Advocacy:

- Maintain good relationships with Geneva-based faith and civil society organisations. Proactively identify opportunities for joint advocacy in relation to the above areas of focus.
- Develop plans for joint advocacy with the Lutheran World Federation, as outlined in our Memorandum of Understanding.

Contract duration

1 year, with a view to extend to 3 years.

Location

We are looking for someone who is already based in Switzerland or France voisine, with the right to work on a consultancy basis.

Financial Renumeration

The Consultant will be paid for up to two days of work per week, based on competitive UK NGO consultancy rates. The Consultant will be responsible for, and will account to the appropriate authorities for, all income tax liabilities and national insurance or similar contributions payable in respect of the payments made to Consultant under this Agreement on a self-assessment basis.

Reporting lines

Part of the Anglican Communion's Advocacy and UN Team reporting to Martha Jarvis, Anglican Communion Director of International Advocacy and Special Representative to the United Nations.

Relationships

Secretary General of the Anglican Communion, ACO Public Engagement team, Anglican Alliance, Lutheran World Federation (LWF), World Council of Churches (WCC), the International Committee of the Red Cross (ICRC), UN High Commission for Refugees (UNHCR), World Health Organisation (WHO).

International travel

It is anticipated that the consultant will travel to the Anglican Communion Office in London and the Director of International Advocacy will travel to Geneva multiple times a year.

Additional international travel to other areas of the Anglican Communion, particularly those responding to the above areas of focus, may be necessary and will be agreed with the consultant on a case-by-case basis. Expenses for these trips will be covered by the Anglican Communion Office and time will be recompensed.

Office provision

Option to work from home with frequent event attendance in Geneva or to work from a desk in a shared office in Geneva.

Person specification

Essential

- Experience of working with United Nations entities or similar international organisations.
- Experience of working with Anglican churches.
- Experience of working with faith-based organisations, particularly on advocacy.
- Proven ability to work well within coalitions, taking a personable and proactive approach to building relationships.
- Proven ability to engage different cultures in action or advocacy.
- Passionate about how the Christian faith shapes responses to issues of injustice worldwide.
- Flexible and adaptable to evolving needs.
- Fluent in English with a working knowledge of French.

Desirable

- Experience of advocating on the above areas of focus.
- Lived experience of a global issue of injustice.
- Fluency in languages other than English or French.
- Proven ability to mobilise grassroots organisations for action or advocacy.

Application

For an informal conversation please contact:

Martha Jarvis, Director of International Advocacy for the Anglican Communion: Martha.Jarvis@anglicancommunion.org

Applicants should send a CV and a cover letter outlining their suitability for the role to: HR@anglicancommunion.org

From the 7th December we will be reviewing applications and scheduling interviews on a rolling basis.